

JAMIA HAMDARD
HAMDARD NAGAR, NEW DELHI-110062

Expression of Interest (EOI)
For
Engagement of Architect/Consultant

Ref No. JH/Civil/EOI/CoE/96/2022

Date: 23.11.2022

Jamia Hamdard invites Expression of Interest (EOI) for Development of Centre of Excellence in Unani Medicine at Jamia Hamdard, New Delhi from the Architect/consultants having office in Delhi-NCR with minimum five (05) years of Experience in Renovation/modification of classrooms, Conference rooms of high standards, Modern Research Laboratories work and completed similar nature of works with Single Project of value not less than 3 crores or two projects of value not less than 1.5 crores each or three projects of value not less than 1 crores each in last 5 years in Government/Semi Government institutions/PSUs etc. The Architect/Consultant must be registered with Council of Architects (COA).

The proposals in two bids system (technical & financial) super-scribing on the top of envelop as “**Engagement of Consultant/Architect for Development of Centre of Excellence in Unani Medicine**” may be put in the tender box kept at Purchase Section, Administrative Block, Jamia Hamdard, New Delhi by **08.12.2022 upto 03:00 PM**. The same will be opened on 08.12.2022 at 03:30 PM. The **pre-bid meeting** will be held on **05.12.2022** at 03:00 PM in the office of the Executive Engineer, Jamia Hamdard.

The **scope of work** for Architect/consultant is to prepare concept plan, design, detailed drawings, material specifications, tender documents including cost estimation, BOQ for proposed work, all services related to electrical, interior works, plumbing & sanitation, firefighting system, all LV & HVAC systems etc., as per NBCC/CPWD norms and other such similar works as per requirement. The Architect/consultant has also to do the periodic site supervision as and when required. The Architect/Consultant shall be responsible for maintaining the quality of the work & certify the bills. The Architect will also be responsible for getting the NOC from statutory authorities as required.

The agencies shall acquaint themselves full with the status of building before submitting the proposal. Agencies are also required to submit a processing fee (Non-refundable) of Rs 2000.00 in the form of demand draft in favour of “ Jamia Hamdard, New Delhi” along with their proposals.

Jamia Hamdard reserves the right to accept or reject any or all proposals without any liability or any obligation for such acceptance/rejection without assigning any reason.

Registrar

1. Evaluation parameters:

The Architect/Architectural firms meeting the initial eligibility criteria will be further evaluated and shortlisted on the following parameters based on marks as indicated:

| S. No. | Particulars | Evaluation |
|---------------|---|---|
| A | Presentation of the earlier executed projects before the Committee | Max. 50 marks |
| B | Work experience | Max. 20 marks |
| | Will be evaluated based on experience of doing similar work (Educational Campus Planning) and successful completion of projects within 5 years. | Numbers of projects completed less than 5 - 10 marks Numbers of projects completed equal to 5 upto 10 -15 marks Numbers of projects completed more than 10 -20 marks |
| C | Financial capability | Max. 30 marks |
| | Average Annual Financial turnover in last 5 financial years Audited financial result of all relevant year and summary to be submitted. | Upto 20 Lacs. - 10 marks from 21 Lacs upto 40 Lacs. - 20 marks Above 40 Lacs. -30 marks |

The financial bid will be opened for only those bidders who secure minimum 60 marks in technical bid stage. The cost in financial bid shall be mentioned in percentage (%). The fee in percentage shall inclusive of all charges and deemed final. GST as applicable shall be paid extra. The composite score will be calculated on the basis of technical and financial scores of the bidder following QCBS at the ratio of 70:30.

2. Particulars/documents to be furnished with the proposal:

| S. No. | Particulars | Remark |
|---------------|---|---------------|
| 1. | Registration with Council of Architecture. | |
| 2. | Copies of work orders of similar works executed | |
| 3. | Brief summary of team (i.e., Architects, Consultants etc.) | |
| 4. | Details of obtained approval from statutory bodies (if any) | |
| 5. | Average Annual turnover of last five financial years | |
| 6. | Date of Establishment | |
| 7. | Current Engagements | |
| 8. | Awards /Certificates/Appreciation | |
| 9. | Details of PAN, GST, office address etc. | |

Signature and seal of the Architect/Consultant